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**Minutes of Roxton City Council Meeting
September 16,2025**

The meeting was called to order by Mayor Paul Helms at 6:00 p.m. at Roxton City Hall. The present were council members Shirley Cooper, Debbie Hindman, Gene Jones, and City Secretary Christy Chewning. Stacey Cooper Crabtree Cody Jones was absent. Guest Penny Kelly,David Brittian, Charlotte Brittian,Vanessa Mottwiller,Ed Mottwiller.

The minutes of the August 19,2025 meeting were read. Councilwoman Debbie Hindman motion to approve the minutes. Councilman Paul Helms seconded. Motion approved.

The August 2025 bank statement was reviewed. Councilwoman Shirley Cooper moved to approve the statements. Councilwomen Debbie Hindman seconded. Motion Approved.

The council reviewed the past due water bills.

There was no citizen input.

Motion made by Councilwoman Shirley Cooper to approve Ordinance No. 2025-1 the new 2025 city tax rate. Councilman Gene Jone second the motion.Motion Approved

Motion was made by Councilwomem Debbie Hindman to adopt the 20225-2026 city budget. Councilman Gene Jones second the motion. Motion Approved.

A motion was made by Councilman Gene Jones to apprvoe \$1.00 per hour increase for the city maintenance workers,effectived October 1, 2025. Councilwoman Debbie Hindman second the motion. Motion Approved

A motion was made by Debbie Hindman to approve Water Operations Manager Salary increase of \$100 per pay period effectived October 1, 2025. Councilwoman Shirley Cooper second the motion. Motion Approved.

A motion was made by Councilwoman Debbie Hindman to approve \$1500 bonus for the city maintenance workers to be paid September 2025. Councilman Gene Jones second the motion. Motion Approved.

A motion was made by Councilwoman Debbie Hindman to approve annual salary of \$ 21,450 for bookkeeper/ city secretary position. Councilman Gene Jones second the motion. Motion Approved.

Implement a process to handle city work orders and citizen request as the city transition from a city manager to a city secretary status. This discussion was table until next council meeting.

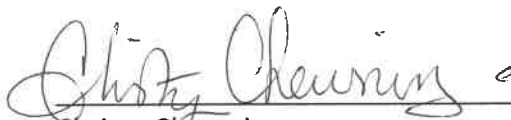
Councilman Gene Jones made the motion to adjourn. Councilwoman Debbie Hindman seconded. Motion approved.

Minutes approved by:


Paul Helms

Date: 9/18/25

Minutes Submitted by:


Christy Chewning

Date: 9-18-2025