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City Council Minutes
November 18, 2025

The Council Meeting was called to order by Mayor Paul Helms at 6:30 pm at City Hall. Present were council members Shirley Cooper, Debbie Hindman, Gene Jones and Secretary Christy Chewing. Council members Stacy Crabtree and Cody Jones were absent.

Guests present were Vicky Bailey, Atmos Energy Crew, and Primoris Crew.

In citizen input Vicky Bailey presented a request to have Harrison Street blocked from Second St. to Third St. for the Light Up Downtown event on December 6. The council approved this closure.

The October 2025 bank statements were presented. Councilman Gene Jones moved to accept the statements. Councilwoman Cooper seconded. Motion passed.

The October 2025 council minutes were read. Councilman Gene Jones made a motion to accept the minutes. Councilwoman Hindman seconded. Motion passed.

The council reviewed the City of Roxton Audit for Fiscal Year 2024. Councilwoman Cooper made a motion to approve the 2024 fiscal audit. Councilwoman Hindman seconded the motion. Motion passed.

The council discussed the issue of standing water in the basement of the primary school. The decision was to use a transfer pump to remove the water and then to take pictures of the basement after water removal. The council agreed it might need to purchase a sub pump to keep water out of the building's basement going forward.

The city was updated by the Atmos and Primoris crews on the progress of the gas lines being replaced on North and South Pecan Street. There have been several weather delays and the street behind the business section of downtown presenting some challenges that have delayed progress. Currently the crews are working on Phase 1, Pecan Street South and will then move to Phase 2, Pecan Street North.

The council agreed to have a certified letter sent to the owner of the illegally parked camper on school property requesting the camper be moved immediately.

The council agreed to contact the owners of the land where the large dead tree is across from the triangle to see about getting it removed.

Secretary Chewning presented the Monthly Maintenance Report.

Councilman Gene Jones made a motion to adjourn. Councilwoman Cooper seconded the motion. Motion passed.

Minutes approved by

Paul Helms, Mayor



Date

12-16-25

Minutes submitted by

Christy Chewning, Secretary



Date

12-16-25