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Agenda

City of Roxton City Council Meeting
September 16, 2025 6:30 p.m. Roxton City Hall

1. Call to Order and determine a quorum is present.
2. Recite the Pledge of Allegiance.
3. Observe a moment of silence.
4. Approve the minutes of August 19, 2025, City Council Meeting.
5. Approve the August 2025 Bank Statements.
6. Review the Past Due Water Accounts.
7. Citizen Comments: Members of the public may speak on an agenda item during this public communication section of the meeting. Speakers shall be given three (3) minutes to speak. Members of the public wishing to address the Council on non-agenda items may do so pursuant to the same time constraints as agenda items. Consistent with the Texas Open Meetings Act, the Council members cannot discuss non agenda items. The council may share information pertaining to the addressed items, may request city staff to address the concern, or may request the issue to be placed on a future agenda. **All requests for comment must be in writing and handed in to the City Secretary at least 5 minutes before the start of the meeting.**
8. Approve Ordinance No. 2025-1 to establish the 2025 city tax rate.
9. Approve Ordinance No. 2025-02 to adopt the 2025-2026 city budget.
10. Discuss and possibly approve \$1.00 per hour increase for city maintenance workers, effective October 1, 2025.
11. Discuss and possibly approve Water Operations Manager salary increase of \$100 per pay period effective October 1, 2025.
12. Approve \$1500 bonus for city maintenance workers to be paid September 2025.
13. Discuss and possibly approve recommended annual salary of \$21, 450 for bookkeeper/city secretary position.
14. Discuss and implement a process to handle city work orders and citizen requests as city transitions from city manager to city secretary status.
15. Consider a motion to adjourn.

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Council will convene in closed session in accordance with the following: 1) Government Code 551.071 - Consultations with legal counsel; 2) 551.072 - Deliberations regarding the purchase, sale, lease or exchange of real property; 3) 551.073 - Deliberations regarding gifts or donations; and 4) 551.074 -Deliberations regarding personnel . The council will reconvene in open session for any action or actions resulting from the closed session.

This agenda was posted at 5:00 p.m. on September 9, 2025.

, Shirley Cooper, City Councilwoman